

2017 Keystone Heights 'OUR COUNTRY DAY' ARTS AND CRAFTS SHOW

APPLICATION and RULES

For additional information, contact Shade Hilton - 352-575-1135 or email seafoodandmore@aol.com

NAME: _____
BUSINESS NAME: _____
ADDRESS: _____ CITY/STATE/ZIP: _____
PHONES: Home#: _____ Cell : _____
E-MAIL: _____ WEBSITE: _____
DESCRIPTION OF ART/CRAFT/WARES: _____

(Attach pictures for clarification.)

DATES & HOURS:

Set-up: July 3rd 4:00pm -6:00pm	July 4th 6:30am -9:00am	
Exhibit: July 4th 9:00am - 4:00pm	No Break Down Before 4:00pm	
RATES: \$45.00 - 12X12 _____	\$60.00 - 12X18 _____	\$85.00 - 12X24 _____

NOTE: No business or personal checks accepted after June 25, 2017 Money Orders or cash only, thereafter. NON-PROFITS MAY HAVE A 12X12 information SPACE AT NO CHARGE, IF THEY ARE NOT SELLING ITEMS. PRODUCT: Artwork, antiques, yard art, furniture, clothing, jewelry, toys, t-shirts, books, crafts, gifts, cottage and ethnic foods, nuts and dried fruits, plants, produce, etc. would be considered acceptable for sale at the Show. Hand-made items are preferred. Food items can not duplicate items sold by Food Court concessionaires. No 'dime-store junk' or yard sale type items. Items that have been purchased by the Vendor and are then offered for sale are considered to be resale items. A Vendor doing resale business should display a sign informing customers that resale items are being sold. The City of Keystone Heights and Our Country Day, Inc. do not guarantee exclusivity for vendors and space is assigned by the Manager. All decisions are at the discretion of the Manager. The Show Manager reserves the right to prohibit the sale of products not deemed acceptable. SPACES:

The Show will be located at the Keystone Heights Park Complex at City Hall., Keystone Heights, FL. No more than 2 vendors per space. Spaces may be assigned based on space available. The Check-In booth will be at City Hall. Vendors must check in before setting up.

PRICING: Vendors shall set prices according to their own needs, but are encouraged to be competitive with other vendors and retailers. Vendors are responsible for collecting and paying Florida State sales tax.

VEHICLES: Vendor vehicles will not be allowed to remain in the sale area after set-up, unless a vendor requires a vehicle for displaying sale items or the Vendor has special needs.

CONDUCT: Vendors are expected to behave in an appropriate and professional manner. Clothing should be clean, free of rips or stains and reflect an image of cleanliness. Overly short, low cut or mid-rife displays are not considered appropriate. Profanity will NOT be tolerated. Music will not be allowed as the Show will have some form of entertainment. "Hawking" will not be allowed.

DISPLAY: All displays should be tasteful and fit within the assigned space. Vendors should remember that an appropriate display will help to increase sales. Displays should be safe and uncluttered. Vendors should have their business name or their personal name displayed on their booth during the sale. THE SHOW WILL NOT PROVIDE CANOPIES, TABLES, CHAIRS, CORDS, LIGHTING, ETC. TRASH: Vendor trash should be removed by the Vendor at the close of business. Trash cans at the Show are for public use. In the event that a Vendor does not remove all trash, a clean up fee will be assessed.

ALCOHOL AND CONTROLLED SUBSTANCES are prohibited. Vendors deemed intoxicated or

high will be brought to the attention of Public Safety personnel. RESTROOMS are located behind City Hall or at Port-a-Potties. Vendors needing to leave their booth area should make arrangements for coverage in their absence.

LIABILITY AND INSURANCE: The undersigned, individually or as representative of a company or organization, in consideration for the City of Keystone Heights and Our Country Days, Inc.'s permission to attend the Show, does hereby discharge, release, indemnify and hold harmless the City of Keystone Heights, its employees, agents, and officers and Our Country Days, Inc., from all manner of actions, suits, damages, and claims whatsoever resulting from any loss or damage to the person or property of the undersigned and the undersigned's employees, volunteers, representatives or agents while in possession of a vendor space or participating in the Show Vendors are encouraged to carry personal liability insurance for their protection during the Market and proof should be available if requested during the Market.

Applicants will be subject to all applicable rules and regulations of the City of Keystone Heights, Clay County, and Our Country Days, Inc. as listed above or as outlined in relevant statutes. Applications are approved based on event needs, space availability, and product duplication.

Signed: _____ Date _____

NOTE: No business or personal checks accepted after June 25, 2017- Money Orders or cash only, thereafter. A \$25.00 fee will be charged for NSF checks.

Applications received without payment will be considered void. It is suggested that you keep a copy of this document. Mail application, with CHECK or MONEY ORDER made out to
OUR COUNTRY DAY, INC.

ATT: Arts & Crafts

P. O. BOX 2016 KEYSTONE HEIGHTS, FL 32656

Thank You!